

August 16, 2019

WARN NO.  
2489

John Asher, Rapid Response Coordinator  
Oregon Dislocated Worker Unit  
Oregon HECC – Office of Workforce Investments  
875 Union Street NE  
Salem, OR 97311  
VIA US MAIL AND [John.e.asher@oregon.gov](mailto:John.e.asher@oregon.gov)

The Honorable Ted Wheeler  
Mayor of Portland, Oregon  
1221 SW 4th Ave, Room 340  
Portland, OR 97204  
VIA US MAIL AND [mayorwheeler@portlandoregon.gov](mailto:mayorwheeler@portlandoregon.gov)

RE: Employer: Welocalize, Inc.  
Location: 123 NE 3rd Ave  
Suite 209  
Portland, OR 97232

### Worker Adjustment and Retraining Notification (WARN) Act Notice

Dear Sirs:

Please allow this serve as our official Notice under the Worker Adjustment and Retraining Notification (WARN) Act regarding our office location in Portland, OR listed above.

Effective August 16, 2019, we are terminating 73 persons that are all "Linguistic Reviewers". This lay off is permanent in nature and is due to unforeseen business circumstances that are beyond our control. The remainder of the facility will remain open and this lay-off does not affect all employees.

The following is the "Linguistic Reviewer" job description:

- Write and report relevant bugs and errors using best practices through internal database system.
- Ability to under and prioritize task and issues quickly and efficiently.
- Native language skills and cultural awareness of native country.
- Good oral and written communication.
- Highly organized with attention to detail and a commitment to quality.
- QA various products in by accurately following testing instructions and test cases

- Discover and report defects (bugs) using client specific bug tracking tools
- Evaluate translations in the context of software, mobile apps and documentation
- Be a subject matter expert for linguistic issues in the target language; be able to research and resolve linguistic questions
- Adhere to project-specific quality standards, trademarks, style guides and client-preferred checklists and glossaries
- Troubleshoot basic problems; be able to communicate effectively and escalate testing issues
- Complete assigned tasks in a quality and timely manner

The facility is not unionized and there is no elected union official.

If you have any additional questions, please me at the contact information below.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Feder". The signature is stylized and cursive.

Todd Feder  
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Vice-President HR  
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